



# Cioch Mountaineering Club Dunfermline CONSTITUTION



## 1. NAME

*The Club shall be called the Cioch Mountaineering Club (Dunfermline) (Herein after known as the Club)*

## 2. OBJECTS

*The objects of the Club shall be to promote mountaineering in all its forms.*

## 3. MEMBERSHIP

*All members, and participants in Club activities, must be 18 years of age or over. The membership shall consist of the following categories:*

*Full;*

*Non MS – members who can prove that they are members of another club affiliated to the MS or are members of the MS in their own right.*

*Membership fees shall be agreed by each Annual General Meeting.*

*All members joining the Club shall be deemed to accept the terms of this constitution and the Bye-laws published from time to time by the Club.*

*Existing members must renew membership by 1<sup>st</sup> August. Members who do not comply will be subject to a penalty of current fee plus three pounds.*

*Lapsed membership will not be covered as regards to third party liability insurance.*

## 4. MANAGEMENT

*The affairs of the Club shall be conducted by an Executive Committee which shall consist of the Officers of the Club plus four other members.*

*The Officers of the Club who shall be honorary shall consist of a Chairperson, Vice-Chairperson, Treasurer and Secretary who shall be elected annually at the Annual General Meeting. If the post of any Officer or any other committee member shall fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy.*

*All Executive Committee members shall be full members of the Club.*

*The quorum for the committee meetings shall be one half the membership of the committee.*

## 5. GENERAL MEETINGS

### 5.1 Annual General Meetings

5.1.1 *The Club shall hold an Annual General Meeting before the end of June.*

5.1.2 *Approve the Minutes of the Previous A.G.M.*

5.1.3 *Receive reports from the Chairperson and the Secretary.*

5.1.4 *Receive a report from the Treasurer and approve the Annual Accounts.*

5.1.5 *Elect the Executive Committee*

5.1.6 *Consider changes to the Constitution*

5.1.7 *Deal with other relevant business*



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## 5.2 Extraordinary General Meeting

*An Extraordinary General Meeting shall be called by an application in writing to the Secretary supported by at least Ten members of the Club. The Executive Committee shall also have the power to call an Extraordinary General Meeting by the decision of a simple majority of its members.*

## 5.3 Notices

*At least 30 days notice shall be given to all voting members of any General Meeting.*

## 5.4 Voting

5.4.1 *With the exception of changes to the Constitution, decisions put to a vote shall be resolved by simple majority at General meetings.*

5.4.2 *The Chairperson of the club shall be resolved by simple majority at General meetings.*

## 5.5 Quorum

5.5.1 *The quorum at General Meetings shall be one third of the members.*

## 5.6 Changes to the Constitution

5.6.1 *Any changes to the constitution shall require a two thirds majority of those present and eligible to vote at a general meeting.*

5.6.2 *Notice shall be given to all voting members of any General Meeting as specified in 5.3. and then any proposal to change the constitution shall be submitted in writing to the secretary at least 15 days prior to the meeting.*

## 6. FINANCE AND ACCOUNTS

6.1 *The Financial year shall run from the 1<sup>st</sup> May to 30<sup>th</sup> April in the following calendar year.*

6.2 *The Treasurer shall be responsible for the preparation of annual accounts of the club.*

6.3 *The accounts shall be reviewed by two persons, one of whom can be the Chairperson, before being presented at the Annual General Meeting. The accounts cannot be reviewed by the Treasurer.*

6.4 *The committee will nominate committee members to be signatories on the club account. These persons will be the Treasurer, Chairman and others as required to enable the club to conduct its financial business.*

6.5 *The Treasurer shall be authorised to execute electronic transfers of funds and issue cheques from the Club's bank account. All transfers in excess of £100 shall be in agreement of the treasurer and one other of the nominated signatories from para 6.4.*

6.6 *The Treasurer will report back to the committee with up-date of income and expenditure at the committee meetings.*

6.7 *All members of the Club shall be considered to be jointly responsible for the financial liabilities of the club.*

## 7. BYE-LAWS

*The Executive Committee shall have the power to publish and enforce such bye-laws as the membership feels necessary to govern the activities of the Club.*

## 8. DISSOLUTION

*In the event of the dissolution of the Club, any assets thereof shall not be distributed amongst the members of the Club in any way whatsoever.*